

KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
October 20, 2023

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on October 20, 2023.

MEMBERS PRESENT

Dr. Hannah Coyt
Amanda Grigsby
Beverly Martin
Denise Hutchins

DPL STAFF

Lyndsay Sipple, Admin Section Supervisor
Stephanie Hilson-Robinson, Board Administrator
Kristen Lawson, Commissioner

MEMBERS ABSENT

Dr. Andrea Brooks
Dr. Charles Pemberton
Jake Roberts

LEGAL COUNSEL

Sara Janes, OLS

OTHER

Dawn Hinton, KCA
Amanda Bello
Brittney Benningfield

Danielle
Shannon
JC

CALL TO ORDER

Chair Coyt called the meeting to order at 10:05 a.m. and announced the Board would lose quorum at 12 noon and planned to take things on the agenda out of order in an effort to cover items having priority.

MINUTES

Ms. Hutchins made a motion to approve the September 15, 2023, minutes. Ms. Grigsby seconded the motion. Motion carried.

MONTHLY FINANCIAL REPORT

The Board reviewed the September 2023 financial reports. No action is needed.

DPL REPORT

Commissioner Lawson reported there wasn't any information to share at this time.

OLD BUSINESS

Ms. Hinton reported KCA Conference programs have been printed and registration is going strong, being 30 less than the total number of attendees from last year. Ms. Hinton also stated there is still room for a few more exhibitors. The Board sponsored luncheon is on Thursday, November 9, 2023, with an educational session with the Board to follow at 2:10 p.m. Board counsel agreed to attend the education session virtually since she has a conflict and is unable to attend in-person that day.

Ms. Grigsby made a motion to enter closed session at 10:27 a.m., pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by

federal and state law may be discussed, to discuss applications and pending litigation/complaints. Ms. Hutchins seconded the motion, which carried, and the board entered closed session at 10:26 a.m.

Ms. Hutchins motioned to come out of the closed session at 11:05 a.m. Ms. Martin seconded the motion, which carried. No action was taken during the closed session.

APPLICATIONS COMMITTEE

Ms. Grigsby made a motion to accept the Applications Committee's recommendation for approvals and denials. Motion seconded by Ms. Martin, which carried.

Licensed Professional Counselor Associate (LPCA)

The applications committee made a recommendation to approve the following applications: *Kathryn Rachel Adams, Amanda Marie Bello, Brittney Ann Benningfield, Melissa April Brown, Amber Nicole Fouts, Hananh Elizabeth Guanipa, Jennifer Lynn Helton, Eva Madison Hensley, Cheyenne D Hubbard, Kara Elizabeth Hunter, Courtney E Johns, Janai Elaine Jones, Arsene Muya Kabeya, Saxen James Martin-Jensen, Kuristan Lynn Mays, Katie Michele McFarland, Alexis Zenée Miller, Emily Lynn Morin, Terri E Nance, Dionysia Chizoba Okeh, Miranda Elizabeth Patrick, Stephanie Pearre, Sarah Maxine Purtee, Jessica Ranae Ruby, Jesscia Snell, Aysha Tariq, Mckenzie Martin Tatum-Johns, Joanna Caroline Tidei, Lendsey Webb, Olivia Ann Williams, Rachael Zaffiro*

Licensed Professional Clinical Counselor (LPCC)

The applications committee made a recommendation to approve the following LPCC applications: *Cayce Desaree Bayens, Angela Beckett, Kimberly A Billings, Laura Ann Buckner, Jennifer Renee Daniel, Ronny M. De Carlo, Victoria S. Edwards, Lesley Ann Faucheux, Rebecca Lynn Fryman, Stephanie Dee Jones, Craig Matthew Ladwig, Robert Adam Lynch, Sarah Bryanne Magallon, Jannise Yvonne McKamey-Bruell, Pamela Sue McPeak, Brooke Morgan, Callie Jean Parker, Tiffany Dawn Pierson, Rsula Gay Powell, Allison Rae Puckett, Krystle Dawn Robertson, Edna Robinson, Shaunna Elizabeth Royse, Jared Scott Smith, Lisa Marie Sturdivant, Karen Tumbleson, Alicia Vonville, Brenda S Weingartz, Glenn Allen West*

LEGAL COUNSEL

Ms. Martin made the motion to approve C.A.P Agreed Order of Voluntary Surrender and C.A.P Order Approving Agreed Order of Voluntary Surrender. Motion seconded by Ms. Hutchins, which carried.

ADMINISTRATIVE HEARINGS

COMPLAINTS COMMITTEE

2023LPC-00032 – Offer of Informal Settlement: *six (6) hours of continuing education with three (3) hours of ethics focusing on abandonment and three (3) hours on HIPAA and confidentiality relating to email usage and notice of discipline by the Board to supervisor.*

2023LPC-00033 - Dismissed

2023LPC-00034 – Invite Respondent to November Complaints Committee meeting for further discussion relating to the complaint.

2023LPC-00041 - Dismissed

2023LPC-00042 - Dismissed

2023LPC-00043 - Dismissed

ESL Self Report – No action required. Place documentation in licensee's application file for consideration upon any future application for renewal or reinstatement.

2023LPC-00044 – Deadline issued to verify supervision hours.
2022LPC-00004 K.J. Quarterly Status Report – Report accepted by committee.
2023LPC-00039 Verified Sur-Reply – Board Counsel to reply to attorney.
2021LPC-00042 N.M. Bi-Annual Status Report – More information requested for compliance with Agreed Order.
2023LPC-00027 T.M. Quarterly Status Report - Report accepted by committee.

Ms. Hutchins seconded the Committee's recommendations. Motion carried.

NEW BUSINESS

The AACSB Conference newly released Agenda was discussed. The Conference is January 7-9, 2024, and is heavy on topics directed towards Board Attorneys, Board Administrators, and Board Members. Chair Coyt and Vice Chair Brooks will be presenting at the conference.

It is customary to present past Board Members with a plaque to show appreciation for their service. Motion made by Ms Martin to purchase a plaque for Amanda Grigsby. Motion seconded by Denise Hutchins, which carried.

Discussion on CLEAR Conference and ACES Conference deferred to November.

Ms. Janes briefly spoke of regulatory changes need to accommodate the Counseling Compact. Full discussion deferred to November.

Appointing Members to Committees deferred to November.

Ms. Hutchins made a motion for Dr. Hannah Coyt to work with Ms. Sara Janes on two RFPs: (1) a 2nd Investigator and, (2) a Mental Health Evaluator. Motion seconded by Ms. Grigsby. Motion carried.

OLD BUSINESS

Ms. Janes reported N.C. State Board agreed to the 1st Amendment change to the Reciprocity Agreement. Ms. Hutchins made a motion to approve 1st Amendment. Motion seconded by Ms. Grigsby. Motion carried.

Jurisprudence Exam discussion deferred to November.

Safe Storage Awareness memo has been posted on the Board's website.

PER DIEM

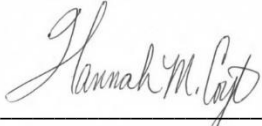
Ms. martin made a motion to pay per diem for today's meeting as well as the following days:

- Dr. Hannah Coyt: 10/19/2023 (Meeting with Board Counsel), 10/20/2023 (Regular Meeting)
- Amanda Grigsby: 10/19/2024 (Complaints Review), 10/20/2023 (Complaints Committee & Regular Board Meeting)
- Denise Hutchins: 10/04/2023 (Meeting with Board Counsel), 10/18/2023 (Review Applications), 10/19/2023 (Applications Committee), 10/20/2023 (Regular Meeting)
- Beverly Martin: 10/19/2014 (Complaints Review), 10/20/2024 (Complaints Committee & Regular Board Meeting)

Ms. Hutchins seconded the motion, which carried.

ADJOURN

Ms. Hutchins made a motion to adjourn at 11:54 a.m. Second by Ms. Grigsby and carried.

A handwritten signature in cursive script that reads "Hannah M. Coyt". The signature is written in black ink and is positioned above a horizontal line.

Dr. Hannah Coyt, Board Chair